

Quality, equality, opportunity

  
**Treetops**  
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*Centre of excellence*

18 January 2010

Dear Parent/Carer

I am writing to inform you that we have had huge problems with our catering kitchen. As I am sure you will know, we have a temporary kitchen sited adjacent to the main hall whilst we are awaiting Phase 2 of our building programme. This temporary kitchen has deteriorated significantly recently with the severe weather we have experienced. There have been water leaks with water coming out of the electric sockets. Obviously until the kitchen is repaired or replaced, it is not safe to work in.

Today the pupils could only choose a roll or baguette for lunch. We hope to have hot food tomorrow which will be prepared and shipped from one of the local schools.

If you wish to send in a packed lunch during this period, then we will ensure you are not charged for food your child does not have.

Please do not hesitate to contact me should you require any further information or if you have suggestions as to how we could improve this situation.

Yours sincerely

Paul Smith  
Headteacher

